

Session Actions Regarding Capital Campaign & Building

June 29, 2006 Minutes

Motion: Motion prevailed that we move the capital campaign to the spring, 2007.

July 20, 2006 Minutes

Motion: The Facilities Commission moves that we borrow \$18K from the Building Fund for the purpose of replacing the roof on the CE building. The funds would be repaid from the funds raised during the 2007 Capital Fund Campaign. Motion prevailed.

Motion: I, Jeannette Anglin, Chair of the Budget and Finance Committee, move that the Building Funds be moved to a Debt Reduction Custodial (Demand) account at the Synod of the Pacific in order for the fund balance to be earning interest. Motion was seconded and prevailed.

September 14, 2006 Minutes

Session Voted with points to prioritize the Facilities Related Strategic Objectives

<i>Strategic Objectives: Ministry Support-Facilities</i>	<i>Priority/ Urgency</i> <i>1=Low</i> <i>10=High</i>
• <i>Develop and implement an ongoing maintenance plan for current campus facilities.</i>	9.7 (68)
• <i>Develop a financial plan for 1) repaying the Sanctuary mortgage; 2) upgrading current facilities and 3) building a new facility. (listed separately)</i>	9.7 (68)
• <i>Develop a Master Plan for building out our current campus (2.75 acres) that includes parking & storage needs, and a new building for ministry.</i>	7.7 (54)
<i>Review, arrangements for sharing facilities space with Happy Day and Hope Counseling. Involve all parties. Revise as necessary and formalize.</i>	7.4 (52)
• <i>Develop a plan for acquiring alternative space (leased or purchased) beyond our current campus, including parking, midweek meetings, expansion of Happy Day Presbyterian School.</i>	5.3 (37)

September 21, 2006 Minutes

Motion: Motion prevailed to approve the Strategic Plan for the next three years to include:

- Mission Statement

- For each of five areas: Worship; Ministry Support – Facilities; Discipleship – Christian Education; Discipleship – Leadership & Staffing; Evangelism.
 - Vision Goal
 - Scripture
 - Strategic Objectives

Oct. 24, 2006 Minutes

Motion passed to adopt the following goals for the Spring Capital Funds Campaign:

3-Year Capital Campaign & Building Project

INCOME

Church Pledge/Giving Goal:	\$900,000
Building Fund	\$50,000
Happy Day Donations or Loan	\$500,000
New Church Loan	\$150,000
TOTAL INCOME OVER THREE YEARS	\$1,600,000

PROJECT EXPENSES

Projects:

All figures are approximations

1. Pay off the Sanct. loan principle:	\$358,000
2. Pay principle and interest on loan until it can be paid off	\$50,000
3. Make improvements on current facilities	\$162,000
4. Build new building	\$1,000,000
5. Cost of campaign	\$30,000
TOTAL EXPENSES	1,600,000

Session - February 1, 2007

5. Capital campaign

Action: MSC to establish that the facility focus for the capital campaign is to 1.) construct a new building which will support the church's growing ministries; 2.) remodel existing bathrooms; and 3.) provide improved nursery facilities.

Action: MSC to establish capital campaign facility needs priorities for use by the architect as follows (#1 is highest priority):

- | | | |
|---|---|--|
| 1. <i>Restrooms – in new building and refurbish existing.</i> | 2. <i>Multipurpose room including kitchen – in new building.</i> | 3. <i>Children's classrooms – in new building.</i> |
| 4. <i>Nursery – in new building or refurbished new location.</i> | 5. <i>Adult classroom – in new building.</i> | 6. <i>Children's classrooms – upgrade existing.</i> |

7. *Front yard sign & fence.*

8. *Music room/adult classroom –in new building.*

9. *Christian education resource center – in new building.*

Action: MSC to establish revenue goals for the capital campaign as follows:

New pledges/giving.....	\$900,000
Building fund current balance.....	50,000
<u>Total loan(s)</u>	<u>650,000</u>
Total	\$1,600,000

The Bridge to the Future - Capital Funds Campaign was held Spring 2007 with Pledges collected April 1, 2007

Session - June 21, 2007

8.2. Capital Improvement Planning Committee (CIPC).

8.2.1. Responsibilities.

Action: Carried to adopt the following responsibilities as goals and guidelines for the CIPC:

1. Establish a general long-term building plan (new Master Plan for the campus - required by the city)
2. Establish specific remodel plans, which include phase specific short-term details.
3. Design a phased spending plan that matches the building campaign's expected giving.
4. Recommend contractors to Session for various phases, including church master planner, architect(s), general contractor, etc.
5. Report plans, financial needs, monthly to the Session.
6. Make recommendations for Session approval for the implementation for each phase of the Facilities Planning and Improvement plan.
7. Communicate often with the congregation through its various publications, and in special meetings.
8. Meet at least monthly (during some phases, weekly meetings may be necessary).
9. Establish and oversee subcommittees to carry out various tasks.

8.2.2. Members.

Action: Carried to add Pam Sommer and Keith Lew to the Committee.

8.2.3. Initial “planning” budget.

Action: Carried to establish \$816,000 as the initial “planning” budget for the CIPC and to review this budget again in February, 2008. \$816,000 is based on Session’s commitment to achieving an annual growth of 10% in giving and an annual growth of 10% increase in membership.

October 18, 2007

8.3.2. CE Wing bathroom remodel.

Presentation of plans and construction budget by Elder Russell, Keith Lew and Ted Arntz.

Action: Carried to approve remodel of the men's and woman's bathrooms at the end of the CE wing per the design provided at a cost not-to-exceed \$97,000.

January 17, 2008

8. Capital Improvement Planning Committee

Action: Carried to appoint Elder Linstrom and Cary Weltken to serve as Co-Chairs of the Capital Improvement Planning Committee.

March 19, 2008

10.4.2.Nursery.

Action: Carried to establish a Phase 2 planning project to study the feasibility of a nursery in the CE building adjacent to the new bathrooms.

April 17, 2008

11.3. Capital Improvement Planning Committee.

11.3.1. Continuation of Committee and approval of members.

Action: Carried to continue the Capital Improvement Planning Committee for a period of one year and to approve continuation of the following members: Bill Linstrom and Cary Weltken as Co-Chairs, Ted Arntz, Jeunee Craw-Molinaro, Loren Dooley, and Brent Russell. Maureen Bush to serve as Happy Day liaison and Pastor Weidlich as ex-officio member of the committee.

October 16, 2008 Minutes

12.2. Nursery construction.

Action: Carried to approve relocation of the nursery from the Agape House to the end of the CE Wing. The budget is \$10,000 for the renovation which includes a contingency of 10% and is funded by the Bridge-to-the-Future fund. The project includes a new permanent wall to divide the nursery from classrooms with an 8 foot sliding glass door for access and visibility between the rooms, paint, carpet, new doors, new windows.

November 20, 2008

11.4.4. Nursery remodel

Action: Carried to use Bridge to the Future funds to pay Ted Arntz to coordinate the Nursery move and remodel project for up to 60 hours at \$22 per hour, beginning immediately. Cost: not to exceed \$1500.

Session - December 18, 2008

Action: Carried to use Bridge to the Future funds to pay Facilities Coordinator Ted Arntz for 16 hours per week of work for the period January 1, 2009 to February 1, 2009 for the purpose of taking care of facility improvement projects that will benefit the church campus in the long run. Subject to review at the next stated meeting of Session.

Session - Jan. 15, 2009

Capital Improvement Planning Committee Chair – Carried to approve David Francone

10.3 Use of Bridge to the Future funds to pay Ted Arntz

Action: Carried to use Bridge to the Future funds to pay Facilities Coordinator Ted Arntz for 16 hours per week of work for the period February 1, 2009 to March 31, 2009 (two months) for the purpose of taking care of facility improvement projects that will benefit the church campus in the long run. Subject to review at the next stated meeting of Session.

Session - Feb. 19, 2009

MSC to approve concrete work and CE wing improvements in the amount up to \$20,000 for both projects as the projects to cover the 16 hours per week approved through March 31, 2009 for Facilities Coordinator.

Session - April 5, 2009

Action: Approval of Bridge to the Future work in the amount not to exceed \$20,000 to cover 16 hours per week for the Facilities Coordinator through 07/31/2009.